



Wimbledon College

Examination Entry Policy

1. Entry for public examinations (AS, AL, BTEC2, Cambridge Pre-U and other qualifications) is not automatic. Pupils must show that they have done enough work to justify entry.
2. If a pupil's attendance, work or achievement give cause for concern, his teachers and the Head of Sixth Form or Deputy Head (Higher Line) will review his track record in the following areas:
 - a) **attendance** (must be better than 95% unless there are justifiable reasons)
 - b) **punctuality** (the pupil has been on time for classes)
 - c) **homework** assignments (are completed on time and are of good quality)
 - d) **fortnightly assessments** (meet target grades)
 - e) **study hall attendance** (meets or exceeds the set tariff for Sixth Form pupils)
 - f) **coursework** has been completed and submitted by interim and final deadlines
 - g) **notes** (are complete, coherent and properly organised)
 - h) **independent study** (is being done and shows progression)
 - i) **exam results** (meet target grades)
 - j) teacher **predictions** (are that the pupil will pass the exam)
3. If a pupil fails to meet expectations, without good reason, it is likely he will not be entered for, or withdrawn from, public examinations.
4. The Head of Sixth Form or Deputy Head (Higher Line) may agree to enter a pupil for exams at the pupil's own expense.
5. If a pupil wishes to retake a GCSE, AS, AL module, he will be required to pay the entry fee.
6. If a pupil arrives late for a public examination without good reason, he may be refused entry. The school will not delay or disturb the beginning of examinations for latecomers.