



A Guide for New Parents

Welcome to Wimbledon College. Whether you are new to the school or already have a child here, we look forward to working closely with you so that your child may be successful and enjoy their secondary education at Wimbledon College.

This booklet has been prepared for parents of new pupils. It draws together some of the more important and immediately useful policies and arrangements. We hope it is helpful to you and your child.



2025-26

Welcome from Mr Laing [Headteacher]

Dear Parents

I would like to take this opportunity to welcome you to Wimbledon College and I hope that the information contained within this booklet will be helpful to you and your child.

I look forward to meeting you face to face as part of your child's induction process at our parent information evenings.

It was great to have your children in school on Saturday 10th May. We hope that the Induction Day on Wednesday 2nd July will give them an opportunity to get to know the school as well as being the first time that they will meet their tutor group. We will ensure that there will be support in place, both on the 2nd July and at the start of the Autumn term, to help your children settle into school life, at the College, as quickly as possible.

I am sure that as parents you have questions about the start of the year. We will be happy to answer any queries that you have and would ask that you send your questions in the first instance by email to Mrs Cray [paola.cray@wimbledoncollege.org.uk] and we will respond as promptly as possible.

One thing we are asking parents of all new pupils is that your child has exclusive access to a computer and the internet at home, during the school day. This is an expectation as your child will need to access school work via Google Classroom either as part of their homework or if there are occasions when they cannot be in school and has to engage in online learning. Please see page 27 for further information.

With best wishes

Adrian Laing
Headteacher

Wimbledon College

Wimbledon College is a **Jesuit school**. The Society of Jesus (Jesuits) is a religious order of the Catholic Church founded in 1540 by St Ignatius Loyola (1491-1556). The aim of all Jesuit schools and universities is *improvement in living and learning to the greater glory of God and the common good*.



The **badge of Wimbledon College** is a shield bearing a heart with a burning flame, symbol of the Sacred Heart of Jesus, on the cross of the crucifixion. The shield is surrounded by the sunburst – a medieval symbol of the divinity of Jesus which was adopted by the early Jesuits. The IHS monogram is traditionally used in Jesuit institutions. It represents the first three letters in Greek (ΙΗΣ) of the name Jesus, after whom the Society of Jesus is called, surmounted by a cross formed from the three nails used in the crucifixion. Around the edge is the title of the school: The College of the Most Sacred Heart.

It is the tradition of Jesuit schools for pupils to write **AMDG** (*ad majorem dei gloriam – to the greater glory of God*) at the top of each piece of written work and **LDS** (*laus deo semper – praise God always*) at the bottom.

The **school colours** are maroon, gold and dark green.

In Jesuit schools, year groups are known as *Lines* and have traditional names:

Lower Line: Figures (Y7), Rudiments (Y8) and Lower Grammar (Y9)

Higher Line: Grammar (Y10) and Syntax (Y11)

Sixth Form: Poetry (Y12) and Rhetoric (Y13)

There are eight *Houses* in the school:



Campion House is named after St Edmund Campion (1540-81), Jesuit priest, scholar and martyr. Feast day: 1st December. House colour green.



Fisher House is named after St John Fisher (1459-1635), Bishop of Rochester and Chancellor of Cambridge University, martyr. Feast day 22nd June. House colour red.



Hurtado House is named after St Alberto Hurtado (1901-1952), Jesuit priest, scholar and lawyer. Feast day 18th August. House colour orange.



Loyola House is named after St Ignatius of Loyola, the founder of the Society of Jesus. Feast day 31st July. House colour dark blue



More House is named after St Thomas More (1477-1635), lawyer, scholar, Chancellor of England, martyr. Feast day 22nd June. House colour blue.



Owen House is named after St Nicholas Owen (1550-1606), martyr. Feast day 25th October. House colour dark green.



Southwell House is named after St Robert Southwell (1561-95), Jesuit priest, poet and martyr. Feast day 1st December. House colour yellow.



Xavier House is named after St Francis Xavier (1506-1552), missionary. Feast day 3rd December. House colour Purple.

A Jesuit School

The aim of Jesuit education is expressed by St Ignatius Loyola (1491-1556), founder of the Society of Jesus, in the *Constitutions* of the Society of Jesus as *improvement in living and learning to the greater glory of God and the common good*.

As a pupil progresses through the school they will become part of this tradition, experiencing at first hand its pattern of teaching, values and practices, informed by the Jesuit vision. It is our hope that each pupil will accept this rich heritage and make it his own and in so doing will be prepared for life, which is itself a preparation for eternal life.

Jesuit Vision Statement

A “vision” does not describe a goal or an aim but a way of getting there. St Ignatius used the phrase “our way of proceeding” as a sort of shorthand for the characteristic ways and means of the Jesuit tradition. In applying this to a school, the Jesuit vision statement recognises the characteristic values and practices promoted in a Jesuit school:

- | | |
|---------------------------------------|--|
| <i>Finding God in all things</i> | • a Jesuit school recognises that every aspect of its work can affirm the goodness and presence of God |
| <i>Caring for the individual</i> | • a Jesuit school focuses on the all-round formation of each person |
| <i>Showing love in deeds</i> | • a Jesuit school is characterised by generosity in service to others, particularly where human dignity is threatened |
| <i>Building a Christian community</i> | • a Jesuit school fosters a faith commitment to Christ and prepares pupils for a fuller participation in the life of Church |
| <i>Engaging with the wider world</i> | • a Jesuit school helps pupils to be sensitive to the strengths and weaknesses in contemporary society and to witness to Christ’s presence in that society |

- Encouraging excellence* • a Jesuit school is distinguished for its academic, religious and pastoral provision, through which it encourages the fullest possible development of talents
- Co-operating in Jesuit mission* • a Jesuit school works in co-operation with other Jesuit schools and ministries in the light of the apostolic and educational aims of the Society of Jesus

This vision statement is shared by the eleven Jesuit schools of the British Province.

To live in this way is to build the Kingdom of God. It is to engage fully with the world around us. The life and learning that is characteristic of Wimbledon College seeks to bring concretely to the Church in England a venerable and living tradition of the universal Church. It is the Jesuit ideal adapted to the circumstances of the people, place and times in which we live.

The College Prayer

Lord, teach us to be generous:
 to serve you as you deserve;
 to give and not to count the cost;
 to fight and not to heed the wounds;
 to toil and not to seek to rest;
 to labour and to ask for no reward
 save that of knowing we do your will.
 Amen.

(attributed to St Ignatius Loyola 1491-1556)

Jesuit Schools

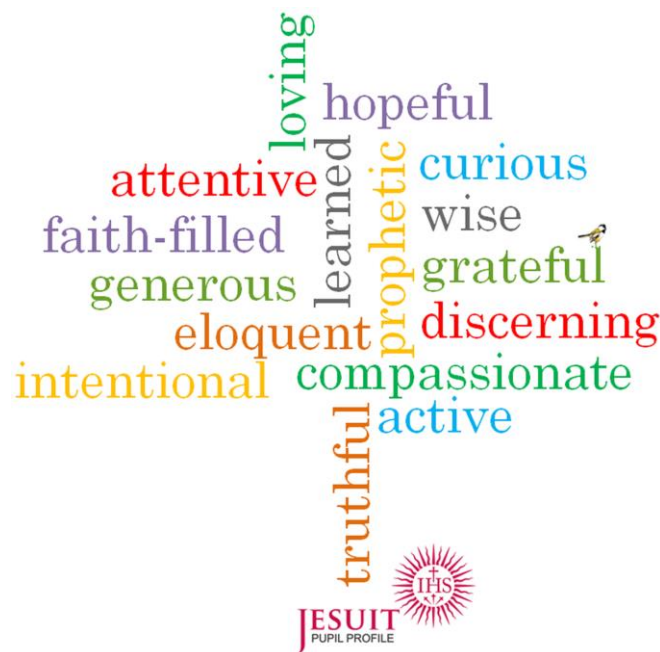
Wimbledon College is one of eleven Jesuit schools in the UK:

Barlborough Hall Derbyshire	4-11 Co-ed Independent Day and Boarding School	Founded 1939
Mount St Mary's College Derbyshire	11-18 Co-ed Independent Day and Boarding School	Founded 1848
St Aloysius College Glasgow	12-18 Co-ed Independent Day School	Founded 1859
St Aloysius College Junior School Glasgow	4-11 Co-ed Independent Day School	Founded 1954
St Ignatius College Enfield	11-18 Boys' Comprehensive School	Founded 1894
St John's Beaumont Old Windsor	4-13 Boys' Independent Day and Boarding School	Founded 1888
St Joseph's School Hurst Green	3-11 Co-ed Primary School	Founded 1686

St Mary's Hall Stonyhurst	4-13 Co-ed Independent Day and Boarding School	Founded 1807
Stonyhurst College Lancashire	13-18 Co-ed Independent Day and Boarding School	Founded 1593
Wimbledon College London	11-18 Boys' Comprehensive School	Founded 1892
Donhead London	4-11 Boys' Independent Day School	Founded 1933

The Jesuits founded their first schools in London at the Royal Palace of the Savoy and in Fenchurch Street in the City of London in 1687. The schools were under the protection of King James II and were open to Catholic and Protestant pupils alike. However, both were attacked by the London mob and closed only a year later. The Jesuits had then to wait until the 1830s to open a Jesuit school in Marylebone. Today's foundations at Wimbledon (1892) and Enfield (formerly Stamford Hill, 1894) are the descendants of those schools.

Jesuit Pupil Profile



“What can we say the kingdom of God is like?
It is like a mustard seed
which, at the time of its sowing in the soil,
is the smallest of all the seeds on earth;
yet once it is sown, it grows into the biggest shrub of them all
and puts out big branches
so that the birds of the air can shelter in its shade.”
Gospel of St Mark 4:30-32

The Jesuit Pupil Profile is a prominent feature of all Jesuit schools in Britain as a way of articulating and putting into action the virtues we aim to grow in our pupils. It responds to the late Pope Benedict's question to young people when he visited Britain in 2010, 'What kind of person do you want to be?' The eight pairs of virtues come from the gospel, and from the Ignatian spiritual and educational traditions. It is intended to offer a very practical

model for forming and educating young people who grow to be more truly human, more fully alive, men and women for others for the greater glory of God and the common good.

The Examen

The examen is a prayerful reflection which has become a key part of Jesuit life and which can have a powerful impact on the lives of those who use it. The examen is embedded in the life of Jesuit schools as a way of encouraging pupils and staff to reflect on their experience and to explore the ways in which God is present in that experience. This takes place every afternoon after lunch break.

The examen is an exercise in the practice of **attentiveness** to lived experience and also in the art of **discernment** - becoming aware of the ways in which God is active in one's life and resolving to co-operate better with his gifts and calling.

Chaplaincy

Wimbledon College is a Catholic school in the Jesuit tradition. The chaplaincy (led by a full-time lay chaplain) provides a programme of activities throughout the year including prayer and worship, reflections at assemblies and for staff, focus days, retreats and pilgrimages, and events and activities for pupils of all ages. The Jesuits support the work of the Chaplaincy, and Jesuit Priests come in to school to celebrate Masses with us throughout the year.

Encouraging and celebrating our life as a Christian community is central to the school.

The great feasts and seasons of the Church's year are publicly celebrated in the parish church of the Sacred Heart and in the College Chapel.

The chaplaincy programme is included in the Activities booklet sent home at the start of the school year.

At the heart of the school is the College Chapel, built in 1910. The Chapel seats 200 and Mass is said there for the pupils and their families, and for former pupils. The Chapel provides a quiet place for prayer and reflection, as well as a formal setting for the liturgy, some assemblies and the occasional concert.

Wimbledon College is affiliated to the Jesuit Institute which is a work of the British Jesuits supporting Jesuit schools in the UK through inspiration, resources and training.

Pastoral System

In a Jesuit school great emphasis is placed on the development of the whole person: affective and social, intellectual, aesthetic and creative, spiritual and moral, and physical.

Pastoral care of each pupil (known by the Jesuit term *cura personalis* meaning *care of the individual person*) is central to the way the school operates.

All staff are involved in the lives of the pupils, taking a personal interest in their human as well as intellectual growth. Teachers at Wimbledon College endeavour to foster in pupils a sense of self-worth, achievement and responsibility within the school community. These efforts are referred to as *formation* in a Jesuit school (similar to the term *pastoral care* in other schools). The commitment to academic excellence which is a hallmark of Jesuit schools is only meaningful within the larger context of a commitment to all-round human excellence.

The person who will be most involved with day-to-day supervision of your child's studies, involvement in extra-curricular activities, wellbeing, discipline and school life is their **Head of Line** (the Head of Year). The Head of Line is supported by **Form Tutors**.

Another key person is the **Pastoral Support Assistant (PSA)**. This is a full-time person who manages issues such as parental contact and appointments for Heads of Line, follows up on attendance and absence issues, and acts as a point of contact for the pupils during the day.

The House System

Each pupil in the College will belong to one of eight Houses: Campion, Fisher, Hurtado, Loyola, More, Owen, Southwell or Xavier. There is an annual House Competition in various sports and other activities. All pupils are encouraged to participate in House activities.

Keeping Informed

The principal way in which we communicate with parents is through the [school website](http://wimbledoncollege.org.uk) (wimbledoncollege.org.uk). This is the best way for parents to stay informed of what is happening at school.

The website is updated every day and contains an increasing amount of information which is useful to both pupils and parents. We ask parents to check the website at least once a week.

The website lists email addresses and phone numbers for contacting the school. Parents are routinely consulted on issues affecting the school and their child through the website. Parents can also follow the latest news and events through the College X (formerly known as Twitter)

Arbor is an online communication portal that all parents are required to register with. All email communication is sent to parents via this portal, parents can also access up to date assessment, behaviour and achievement information regarding their child. It is also the means by which pupils' lunch accounts are managed.

The Headteacher writes a **letter to parents** at the end of each half-term which is sent home by email.

In September, **Parents' Briefings** are held for each year group. These allow senior staff to outline issues and arrangements specific to the year group. Parents are asked to give high priority to the annual Parents' Briefings.

In the summer term, a **Parents' Forum** is held. This offers parents the opportunity to meet senior staff and governors and to discuss matters of interest. In this way parents can influence the development plans of the school.

Each Line has a **Parents' Evening** once a year. In Figures there are two Parents' Evenings in order to encourage greater contact as pupils settle into their first year of secondary school studies.

Contacting the School

Good communication between home and school is part of the secret of a successful school life for your child. In dealing with enquiries, letters, concerns or complaints from parents, College staff will try their best:

- to reply promptly (usually within 48-hours, even if this is just to let you know the matter is being dealt with and that we will get back to you)
- to be friendly, courteous and supportive
- to be professional (and this may sometimes mean we do not agree with you and must put forward a view or make a decision that you may not like - but we will always explain our reasons)

Wimbledon College is a big and busy place and for matters to be dealt with efficiently it is helpful if you contact the most appropriate person. Your first point of contact will almost always be the Head of Line through the Lower Line Pastoral Support Assistant (PSA):

Pastoral Support Assistant (PSA)	Lower Line PSA Mrs Jackie Matthews	020 8879 9303 (direct line and voicemail) lowerlinepsa@wimbledoncollege.org.uk
Head of Figures (Y7)	Mr David Doran	020 8879 9307 (direct line & voicemail) figures@wimbledoncollege.org.uk
Head of Rudiments (Y8)	Mr Chris O'Connor	020 8879 9308 (direct line & voicemail) rudiments@wimbledoncollege.org.uk
Head of Lower Grammar (Y9)	Mr Tom Causton	020 8879 9309 (direct line & voicemail) lowergrammar@wimbledoncollege.org.uk

You are welcome to make an appointment to see your child's Head of Line at any time - we ask that you phone in the Lower Line PSA in advance to arrange a suitable time. Upon arrival, for security reasons, we would ask that you always go to Reception.

If your concerns are about teaching, the enquiry will usually be passed to the appropriate Head of Department or Head of Faculty.

If you are not satisfied with the way your enquiry or complaint has been handled, please contact Mr Pierre Cargill, the Deputy Head with responsibility for Lower Line, on 020 8879 9324 or email pierre.cargill@wimbledoncollege.org.uk

If you remain dissatisfied with the response you have received or with the resolution of a matter, please write directly to the Headteacher.

The school address is Wimbledon College, Edge Hill, Wimbledon, London SW19 4NS.

The switchboard number is 020 8946 2533.

The general email address is mail@wimbledoncollege.org.uk

A full list of phone numbers and email addresses is on the school website.

Supporting Your Child at School

There are several ways in which you can help your child settle in at school:

1. By **taking an interest in what they do** at school but not being over-inquisitive.
2. By **keeping yourself informed** of what is going on by checking the online noticeboard and calendar regularly.
3. By knowing what **homework** has been set and when it is due by checking *Google Classroom*.
4. By knowing your child's **target grades** and regularly asking to see your child's grades. If they are not achieving their target grades, offer support and encouragement and contact the school.
5. By encouraging your child to **participate in the life of the school** by getting involved in school trips, sport, music, drama, science or any of the dozens of activities on offer.
6. By ensuring your child is **properly equipped** for school (uniform, PE and Games kit, text and exercise books, pencil case and other equipment).
7. By knowing the **behaviour code** and what expectations and rules apply to your child and supporting the disciplinary procedures of the school.
8. By ensuring your child has an adequate **place to study at home**, without distractions.
9. By ensuring your child has **adequate sleep**.
10. By ensuring your child has an excellent **attendance** record and arrives for school on time.

As pupils get older, they will often squeeze parents out of their school lives. However, establishing the "rules of engagement" early on lays good foundations for the teen years. You have a right and a responsibility to be involved in your child's school life and that is the way it should stay throughout their time as a pupil at Wimbledon College.

Home School Agreement

All pupils and their parents are expected to sign the Home School Agreement. A copy of this agreement will be available to read on the College website.

Friends of Wimbledon College

The Friends of Wimbledon College (FoWC) is an organisation of parents, former parents, staff and supporters who provide hospitality at school events, arrange social events for parents, and also fundraise for projects which directly enhance the pupils' experience of the school and the opportunities they are offered. All new parents are warmly invited to become involved with the activities of the FoWC, either by supporting events or offering help on a one-off basis, or by joining the FoWC Committee. More details will be available at the September Parents' Briefing and on the school website.

Year 7 Curriculum

The school day is divided into six teaching periods. Each period lasts 50 minutes. There is a five-minute gap between periods to get from one classroom to the next.

	subject	periods per week
	Mathematics	4
	Science	4
	English	4
	Modern Languages	3
	Religious Education	3
	Computing	1
	Geography	2
	History	2
Arts		
<i>these subjects rotate over the course of the year</i>	Art	4
	Design Technology (DT)	
	Drama	
	Music	
	Physical Education (PE)	1
	Games	2

30 periods

PSHE is delivered through tutor time

Modern Languages

All pupils take a Modern Language in Year 7 for three periods a week. French is taught in population one and Spanish in population two.

Rotations

Arts (Art, Design Technology, Drama and Music) subjects are taught in rotations. This means that your child will study one subject four days a week for several weeks and then move on to the next subject in the rotation. We do this to improve focus in these subjects and to reduce the number of subjects and teachers younger pupils have to deal with at any one time.

PSHE and RSE

Personal, Social, Health and Citizenship Education (PSHE) and Relationship and Sex Education (RSE) is delivered mainly through a weekly Tutor period. The RSE programme is designed by Ten:Ten Resources in conjunction with the Catholic Education Service.

Games

Games and Physical Education are an important part of school life at Wimbledon College and pupils are expected to take a full part in the programme of sport.

Games take place on site at Edge Hill and at the College sports ground at Coombe Lane. Wimbledon Common is used for cross-country running. In the summer term, Games also take place at Cottenham Park and at Wimbledon Park.

Y7 pupils walk under supervision of staff to Coombe Lane and other local venues in a safe and responsible way. **Pupils will be dismissed from their Games venue at the end of the day.**

Pupils are required to wear the prescribed kit for PE and Games.

Pupils are expected to wear mouthguards (gum shields) for rugby – in Games sessions, at after-school training and for fixtures.

Off-Games Arrangements

All pupils are required to participate in the PE and Games programme unless they are injured or unwell. If a pupil has special physical or medical needs a modified programme will be arranged.

Pupils who are injured or unwell must bring a parental note to school on the Games day. **The note is to be taken before 8.30am to the Line Office.** If the pupil is late, they are responsible for ensuring the note is taken to the Line Office at the earliest opportunity.

Parents are asked not to seek Games exemptions unless there is real need or the pupil is injured. Generally, if a pupil is too ill to do Games, they are probably too ill to attend school. Exemption from Games should generally be for reasons of injury, not reasons of illness.

If your child is unenthusiastic about Games, it is much better to resolve the problem by speaking to your child's Head of Line rather than resorting to half-truths and colluding in your child's avoidance. If there is a serious problem, we will work with pupil and parents for a satisfactory resolution.

Teaching Groups

Pupils are **set** in English and Mathematics. The sets are based on your child's scores in the CATs tests pupils taken in May before they start at the College:

- English classes are set by **verbal reasoning** test scores
- Mathematics classes are set by **quantitative reasoning** test scores

In most subjects there will be 7 sets of 29 or 30 pupils across the year group.

For all other subjects in Year 7, pupils are divided up into seven mixed ability groups of equal size. The groups will be different for each of the following subject blocks:

- Languages, Science & PE
- Computing, Geography, History & Religious Studies
- Arts (Art, Drama, DT & Music)

Pupils are set in all subjects, apart from the Arts, from the **start of Year 8**. Setting decisions will be based on the pupils' performance throughout Year 7.

The performance of every pupil in every subject is reviewed in detail at a meeting known as the Pupil Progress Panel, attended by the Head of Line, Deputy Headteacher and the Head of Special Needs. Pupils who show that they can perform at a higher level, or who are clearly struggling, will be moved to a more suitable set at an appropriate juncture.

It is important to remember that setting is about grouping by ability; it is not a reward for hard work or good behaviour.

GCSE options at Y10 are not affected in any way by setting in Lower Line (Y7-9). The full range of options is open to every pupil.

Assessment and Homework

All pupils are assessed in each subject. For core subjects they will be have one summative assessment in each half term. The types of assessment will vary according to subject and could include traditional tests, multiple-choice tests, work prepared at home or in class, progress with a piece of creative work, etc.

The College uses a 1 to 9 grade scale, detailed explanation of this will be given at the Y7 Parents' Briefing in September. Assessment grades are reported to parents on a Report Card every half-term. Parents may ask for an update at any time.

Homework is set by the teachers of every subject your child is studying. In Year 7 each homework task should last 30-40 minutes. The amount of homework set per subject is as follows:

English	2 * 30-40 mins
Maths	2 * 30-40 mins
Science	2 * 30-40 mins
MFL	1 * 30-40 mins

RE	1 * 30-40 mins
Computing	1 * 30-40 mins
Geography	1 * 30-40 mins
History	1 * 30-40 mins
Arts	1 * 30-40 mins

All home/online learning is set using **Google Classroom**. For more details regarding our online learning platform visit the [Online Learning page](#) on our website. There is a short video which explains the key features of Google Classroom and Google Drive.

Parents have a key role to play in knowing what work needs to be done at home and in preparation for assessments. You also need to note whether your child is meeting their target grades. If they are not, it is likely they are not doing adequate homework.

Pupils who, for whatever reason, are unable to study at home or complete homework may be placed in the Study Hub (see next page).

Homework Detention

If your child fails to hand homework in on time, the class teacher will issue a Homework Detention which will take place at 3:15pm for 30 minutes. They will then be expected to hand the work **the following day** to their class teacher.

Study Hub

Study Hub runs from Monday to Thursday after school from 3.15 to 4.15pm. It is there to provide a place, resources, encouragement and support for pupils who, for whatever reasons, find it difficult to study at home.

Pupils may be nominated for study hub by their teachers or Head of Line, or by their parents or themselves. If you feel your child is not studying and assessments show they are falling behind, please contact their Head of Line. Pupils assigned to study hub are required to attend on all or named days of the week for a specific period of time.

Reporting to Parents

We will keep you informed of your child's progress in a number of ways:

- half-termly **report cards** (a one-page summary of all your child's grades)
- **parents' evening** (there will be two Parents' Evenings for Figures, one with your child's tutor, the other with their class teachers)
- parents can access up to date assessment, behaviour and achievement information regarding their child on **Arbor**

Your child will be set a **target grade** in each subject. It is important that you and your child know their target grades and compare their current grades and average grade against the target grade. There are likely to be ups and downs, but the general pattern should show steady progress towards the target grade over the course of the year.

If you have any questions or concerns about your child's progress, please do not hesitate to contact their Head of Line who will be able to provide you with information or make arrangements for you to meet relevant teachers or Heads of Department.

Support for Learning and special educational needs

Wimbledon College has good special needs provision in its own well-resourced department accommodated in the original 1840s school building known as Brackenbury's.

The Head of Special Needs is assisted by two special needs teachers and learning support assistants (LSAs).

We screen all pupils entering Y7 using the results from our own test day together with Y6 SATs scores and information from primary schools. Where we have concerns, we will conduct further tests in reading, writing and numeracy. In this way we aim to identify pupils in need of additional support or recovery programmes right from the start.

Pupils who have literacy or numeracy ages well below the norm for 11-year olds, will be withdrawn from other subjects to allow intensive work to improve their reading, writing

and numeracy. Those most in need and who are likely to need work over a substantial period of time will be withdrawn from modern languages. Those who need a short and focussed burst of literacy or numeracy recovery will be withdrawn from humanities for one or more rotations.

The Special Needs department offers a range of programmes and support designed to meet individual needs including:

- literacy and numeracy recovery
- reading skills
- strategies to cope with dyspraxia and dyslexia
- study skills
- social skills
- anger management
- speech and language therapy
- counselling and sharing of problems and challenges
- support for pupils for whom English is an additional language (EAL)
- providing a “refuge” for pupils who find it difficult to cope in a large school
- support for pupils with autistic spectrum disorders
- support for pupils with physical or medical needs
- peer mentoring – Sixth Form pupils help younger pupils with their schoolwork and assist their integration into the life and activities of the school

Parents are always welcome to contact the department to discuss their child’s needs.

SENDCo Ms Denton KS4 & 5 lesley.denton@wimbledoncollege.org.uk

Deputy SENCo Mrs Apthorpe KS3 penny.apthorpe@wimbledoncollege.org.uk

The administrator for special needs is Katerina Christoforou-Woodruff: 020 8879 9328 or email SENadministration@wimbledoncollege.org.uk

More Able Programme

Our aim is to stretch all pupils academically in our classes in a way that provides real challenge for their abilities, encouraging them to think and reflect on what they are learning and how, developing skills of metacognition and independence. We are aware that pupils develop at different rates and have different talents and abilities, so keep a close eye on assessment data, as well as talking to teachers over the course of the year to monitor progress.

This allows us to select a group of some 12-16 high-achieving pupils in each year who join the More Able Programme. We make use of our wide network of Old Wimbledonians (former pupils of the College) and external contacts to provide a wealth of super-curricular opportunities. For example, this year we have had ex-pupils from Oxbridge in to talk to More Able pupils about PPE, Maths and English Literature. We also have visiting authors

and speakers from a range of industries running focused workshops for our More Able cohorts and running mock interviews.

To develop confidence and oracy, More Able pupils take part in Model United Nations, representing a range of countries on a range of political topics, as well as the Jack Petchey Speak Out programme and other Debating competitions. There are also trips to venues such as the Globe Theatre, the Old Bailey, the Houses of Parliament and the like. There are various subject-specific competitions throughout the year, such as Maths Problem-Solving Challenges, Young Writer Competitions and the like.

As they move up the school, pupils identified as potential applicants for Oxford and Cambridge Universities (Oxbridge) visit Oxbridge colleges and are encouraged to join a group in Sixth Form to develop academic rigour, knowledge of application processes, and quick-thinking interview skills. We also run a Medics programme which helps prepare Year 12 pupils for the specific requirements of applying for Medicine at university, such as the UCAT exams work experience and the like.

We also identify our most academically-able pupils who also qualify as Pupil Premium, and in Years 9-11 these pupils join a 'Senior Aspirations' programme with other local schools which again provides numerous super-curricular and cultural opportunities, from academic workshops to theatre and other cultural visits. Throughout the year, all pupils are offered a series of challenges that stretch their lateral-thinking and problem-solving abilities and skills across a range of subject areas

Recognition of Achievement

The College Rewards Policy is rooted in the Jesuit Pupil Profile (JPP) and celebrates both academic achievement and personal growth in line with these characteristics.

Each positive behaviour recognised by staff is linked to the appropriate JPP characteristic and is recorded in the pupil's behaviour record. Parents can track these via the Arbor Parent Portal.

- Achievement in Assessment (LEARNED)
- Attempting Extension Tasks (CURIOS/DISCERNING)
- Chaplaincy (FAITH-FILLED)
- Charity contribution (COMPASSIONATE/GENEROUS)
- Completing Extension Tasks (CURIOS/LEARNED)
- Contribution to Class Discussion (ELOQUENT/WISE)
- Contributions in Class (ELOQUENT/WISE)
- Demonstrating Leadership (DISCERNING/FAITH-FILLED/PROPHETIC)
- ELOQUENCE in the Arts
- ELOQUENCE in Writing or Speech
- Engagement in Learning (CURIOS)
- Example to Others (PROPHETIC)
- Helping Others (COMPASSIONATE/GENEROUS)
- High Standard of Presentation (ATTENTIVE)
- Independent Learning (CURIOS/LEARNED)
- LOVING
- Making Good Decisions (DISCERNING)
- Outstanding Classwork (ATTENTIVE/LEARNED)
- Outstanding Homework (CURIOS/LEARNED)
- Participation in Tutor Assembly (ELOQUENT/FAITH-FILLED)
- Participation in Tutor Prayers (FAITH-FILLED)
- Positive Attitude (HOPEFUL)
- Progress in Assessment (LEARNED)

- Excellent Group Work (ACTIVE)
- Excellent Subject Knowledge (LEARNED)
- Exemplary Conduct (INTENTIONAL)
- Exemplary Half Term Attendance (DISCERNING)
- Exemplary Half Term Punctuality (DISCERNING)
- Extra-Curricular Participation (ACTIVE)
- Focus in Lesson (ATTENTIVE)
- Reading Aloud (ELOQUENT)
- Reading for Pleasure (CURIIOUS)
- Representing the School at Sport (ACTIVE)
- Showing Appreciation (GRATEFUL)
- Showing Concern for Others (COMPASSIONATE)
- Showing Good Judgement (WISE)
- TRUTHFUL
- Wider Reading/Research (CURIIOUS/LEARNED)

Each of these behaviours also have House Points linked to them which contribute to their individual House Point Total. Certificates of achievement are awarded once pupils reach the thresholds below.

Certificates of Achievement

Bronze	100+ House Points
Silver	200+ House Points
Gold	300+ House Points
Platinum	400+ House Points

Prize Giving

Each year at the beginning of the Autumn Term there is a Prize Giving at which pupils who have come top in their subjects in the previous year are awarded prizes. There are also sports prizes and prizes for all-round effort and involvement in school activities (the Headteacher's Prize).

Behaviour

In a Jesuit school, academic and extra-curricular pursuits take place in a strongly moral context. The attitudes and values of the school are those of Christ's radical command to *love one another as I have loved you* (Jn 13:34), where this love means putting others first (Mk 9:35), turning the other cheek (Mt 5:39), and going the extra mile (Mt 5:41).

Pupils are taught, encouraged and expected to develop and maintain a strong personal integrity that is truthful, generous, courteous, and considerate of the needs and feelings of others. They are expected to have a positive and purposeful attitude to their studies and school lives and to their relationships with staff and other pupils.

The school operates a positive behaviour approach to discipline which rewards good behaviour and commitment to studies and school life, and provides for sanctions against poor behaviour. Pupils who fail to strive to meet our high standards will be called to account. At the same time, the school recognises that pupils do sometimes err and tries to help them learn from their mistakes and so grow in maturity and self-discipline.

Teachers exercise authority over pupils in the conduct of classes and in the maintenance of good order and safety around the school generally. Isolated cases of misbehaviour will be dealt with without parents necessarily being informed. This allows pupils to accept

responsibility for what they have done, to serve their punishment and to improve their behaviour and so grow in self-discipline and maturity.

More serious or persistent breaches of discipline, including disruptive behaviour in lessons, will be referred to the Head of Line, or to the Deputy Heads who have overall responsibility for discipline in the school, and parents will be informed. Parents are asked to support the disciplinary arrangements of the school. If you have reservations about the handling of a particular matter, you are invited to take this up with the Head of Line but are asked to avoid sharing your misgivings with your child.

The school's statutory *Behaviour Policy* is published on our website – it is important parents have looked at this document. If you would like a paper copy, please contact the College Secretary.

Behaviour Code

Wimbledon College has a simple behaviour code which sets out clear expectations for pupils:

1	Be positive	<i>100% effort in everything you do</i>
2	Be prepared	<i>punctual, properly equipped, homework done</i>
3	Follow instructions	<i>first time, every time</i>
4	Show respect	<i>treat others as you would like to be treated</i>
5	Look after your school	<i>take care of the school's environment and resources</i>

By having this straightforward code, we aim to challenge every pupil to give of their best and make the most of the opportunities they are offered at Wimbledon College.

Behaviour Outside School

The school will take an interest in misbehaviour outside school when pupils are in school uniform or involved in school trips or activities. Pupils who misbehave on public transport or on the streets can expect to face enquiries and disciplinary action at school. Police Safer Neighbourhood and Safer Transport teams will usually be involved in outside school behaviour issues and the school liaises with other public authorities such as Transport for London, the railway authorities, and civic wardens, as well as with local shops and businesses and residents.

Routines

The Headteacher and Deputy Heads will, from time to time, prescribe rules and routines which make explicit the goals of the behaviour code as they apply to specific aspects of school life. Such detailed rules are necessary for the efficient and harmonious running of a complex institution. The College looks for the support of parents in its expectation that pupils follow school rules and routines.

Bullying

Bullying involves the abuse of power, it is persistent, and it is personal to the individual child. Bullying is deliberately or thoughtlessly causing distress, either mental or physical, to others by hurting them with words or actions, or by making them feel embarrassed, excluded or threatened. Bystanders who fail to intervene are also, to a degree, responsible for bullying.

We have clear arrangements for dealing with bullying which are included in the school's *Behaviour Policy* (published on the school website). If you are concerned your child is being bullied you should contact their Head of Line as soon as the concern arises. Early contact often allows the situation to be resolved before it becomes a real problem.

The school takes cyber-bullying seriously and, with Metropolitan police specialist support, will investigate cases of online or text-message bullying. Bullying which occurs outside of school but which directly affects the happiness, confidence or safety of pupils in school will be dealt with under the school's bullying policy.

Discipline

Pupils are given constant encouragement and reminders to live up to the challenges of the behaviour code.

The attitude and behaviour of pupils at the Wimbledon College is generally excellent, and sanctions are not frequently needed. Most pupils develop a strong sense of self-discipline and maturity and many go through their school careers without ever receiving a punishment.

However, there may be occasions when punishment is appropriate.

Punishment will be used when a pupil:

- behaves in a way that is harmful or hurtful to others
- is disruptive in class or distracts others from learning
- behaves in a way that is prejudicial to the good name or order of the school
- infringes the behaviour code, school rules or routines, without good reason

Your child's behaviour will be monitored by their Head of Line. The Head of Line is informed by other staff of any problems and will decide on an appropriate course of action.

Punishment

A range of punishments and other interventions is used to provide a flexible response to misbehaviour appropriate to circumstances:

Teacher Meeting (TM)

If a teacher needs to speak to a pupil for any reason, they can be required to report for a TM. This may be to discuss the pupil's work, their attitude or their behaviour. The pupil can be required to attend a TM before school (at 8.15am), at morning break or lunchtime, or after school (at 3.15pm). TMs are important. If a pupil does not show up for a TM they can expect there to be consequences which may include Saturday detention or exclusion for repeatedly missed TMs. Parents are asked to note that we do take TMs seriously (they are a good way of dealing with misbehaviour in a simple and straightforward way) and pupils who evade them will find that the disciplinary consequences escalate quickly. Pupils should not think they can ignore TMs and that the problem will go away.

Behaviour Referral

If a teacher is not happy with a pupil's behaviour, they will be referred to their Head of Line. The Head of Line checks referrals each day. If a pupil is referred, there will be disciplinary consequences, including detention.

Daily Report

If a pupil is not working well in class, they may be put on Daily Report. They must give their report booklet to each teacher at the beginning of the lesson and take it to the Head of Line or PSA at the end of the day. They must get their parents to sign the Daily Report each day.

Out-of-Class System

The College does not tolerate disruptive behaviour which prevents teachers teaching and pupils learning. Teachers will indicate a pupil's behaviour is unacceptable by giving an **early warning** followed by a **caution** for a repeat offence. If there is a third offence, the pupil is sent **out-of-class**. The consequence of this is that the pupil is removed for the rest of that lesson and the next lesson with the same teacher. Parents are informed and the pupil will automatically receive a Saturday Detention. Continued disruptive behaviour will result in further removal from lessons and work in the school's Inclusion Centre, or exclusion from school.

Orange Card

Pupils who are involved in serious misbehaviour may be removed from class or from the playground immediately and without warning. This is known as the *orange card* routine. Pupils on orange card must report immediately to the Deputy Headteacher who will decide on appropriate action.

School Detention

For misbehaviour or failure to follow school rules and routines a pupil may be given a **detention**. Detentions are held Monday to Friday after school and may be for ½-hour or 1-hour. For more serious matters or repeated misbehaviour, pupils may be given a **Saturday**

detention (8.30-10.30am) or required to be in school on **staff days** or **half-holidays**. Failure to attend Saturday detention without good reason will usually result in internal exclusion.

Inclusion Centre

Pupils who, for whatever reason, are failing to cope well with lessons or other aspects of school life may be referred to the Inclusion Centre for a period of time. Work in the centre is designed to support them in returning to mainstream lessons and school life.

Exclusion

For serious misbehaviour, or repeated offences, a pupil may be **excluded** from school for a number of days (usually 2, 3 or 5 days) or permanently.

All punishments are recorded on the pupil's disciplinary record. Parents may ask to see their child's disciplinary record at any time.

Appealing Against Punishment

We encourage pupils increasingly to take responsibility for themselves as they get older. If a pupil feels unfairly treated and wrongly punished, they may appeal against the punishment:

1. In the first instance, it is the pupil who appeals, not the parents.
2. Before appealing, the pupil should speak calmly and courteously to the teacher concerned, explaining their point of view and asking the teacher to reconsider the matter. Never do this *during* a lesson.
3. If the teacher declines to change their mind, the pupil should then appeal to their Head of Line.
4. Appeals are to be made within 24-hours of the punishment being given.
5. If the punishment is upheld by the Head of Line, the pupil will have to do it.
6. If a pupil refuses to accept punishment he will be excluded.

Parents are asked only to get involved in appeals against punishment once the pupil's appeal procedure is complete and only if they are sure a major miscarriage of justice has taken place.

Prefects

Sixth Form pupils are appointed prefects and are given limited authority to demand good behaviour and compliance with school rules from younger pupils. Prefects have authority in school, at school events, in public places and on public transport when pupils are travelling to and from school. Pupils are expected to obey their reasonable instructions. If they fail to do so, prefects will make a disciplinary referral to the Head of Line. Close supervision is kept of how prefects exercise their authority.

Prefects include the School Captain and Deputy School Captain, the eight Captains of House, the Captains of Rugby, Cricket and Athletics and the Chapel and Music Prefects. Prefects wear a blue tie.

Registration and Attendance

Attendance and punctuality are key to pupils making successful progress at the College.

Pupils are required to arrive in school before 8.25am. Any arrival after 8.25am is registered as Late.

Pupils who arrive 30 minutes after the start of school (9.00am) will be given a 'U' attendance mark. In accordance with the 'Education (Pupil Registration) (England) Regulations 2006', this shows that the pupil is on site, but this will **not count** as a present mark and it **will mean they have an unauthorised absence**.

Sanctions for lateness

Pupils who arrive late to school (after **8.25am**)

- 1st late will result in pupil having to sign in with Pastoral Support Assistant before 8.10am the next day that the pupil attends school.
- 2nd late in a week will result in an automatic 30 minute School Detention and another 8.10am sign in on the next day that the pupil attends school.
- 3rd late in a week will result in a Saturday sign in. Pupils are required to arrive at school at 8.30am on Saturday morning and sign in with Senior member of staff on duty.

Pupils who arrive after the register has closed (**9:00am**):

- 1st occasion in a week will result in a Saturday sign in
- 2nd occasion in a week will result in a Saturday Detention

If you child is unexpectedly absent from school, we ask you to phone or email their Pastoral Support Assistant (PSA) the same day and each subsequent day they are off. Parents will be asked to provide medical evidence if the pupil is off school for more than 3 days, for pupils who have a high absence rate this may be asked on the first day of absence. If medical evidence is not provided then this attendance will be marked as unauthorised.

If you know your child will be absent from school (for example, for a doctor's appointment), please write to the Head of Line and PSA a few days in advance. If a pupil needs to leave school during the day, they will be issued with a permission slip.

Our expectation is that all pupils should have an attendance of 95% or higher.

Request for absence from school

Parents may request that their child be absent from school for a specific reason, **however, this must be for exceptional circumstances**. Any request must be made by completing the Absence Request Form available on our website www.wimbledoncollege.org.uk / Parents / Attendance and Punctuality and sent to the Head of Line outlining dates and the reason why the absence is required. If the school does not grant the request, any absence for that period will be marked as **unauthorised**.

Requests for professional performance licences (for child performers) should be discussed with your child's Head of Line well before the application is made to a Local Authority or magistrate.

The Local Authority, working with the school, has the statutory power to issue **penalty notices** on a parent whose child is absent from school without a justifiable reason. It is important to note that **attendance below 90% is considered as persistent absence** and will be monitored by the school and the Education Welfare Officer.

Schools must now consider if a Penalty Notice Fine should be issued if the child has been marked as unauthorised absence for 10 sessions in a 10 school week period. This can mean one continuous absence or separate absences adding up to 10 sessions and can be spread across weeks, school terms and academic years.

First Offence: The first penalty notice issued to a parent in respect of a particular pupil will be charged at £160 if paid within 28 days. This will be reduced to £80 if paid within 21 days.

Second Offence (within 3 years): A second penalty notice issued to the same parent in respect of the same pupil is charged at a rate of £160 if paid within 28 days. There is no option to pay a reduced rate. However, the Local Authority may decide to take alternative legal action which includes prosecution in a Magistrates' Court.

Any Further Offence (within 3 years): A Third Penalty Notice cannot be issued to the same parent in respect of the same child within 3 years of the date of issue of the first. If the threshold is met for a third or subsequent times within 3 years, alternative legal intervention will be taken, this may include cases being presented straight to a Magistrates' Court. Prosecution can result in a criminal record and fine of up to £2,500. Cases found guilty in Magistrate's Court can show on the parent's future DBS certificate due to 'failure to safeguard a child's education'

Extra-Curricular Activities

Extra-curricular activities allow pupils to develop talents and interests beyond the formal curriculum and to work in mixed-age groups, taking on creative, leadership and collaborative roles, and to grow as individuals.

Wimbledon College pupils are encouraged to participate in at least two extra-curricular, sport or service activities and there is an expectation that they will do so.

The extra-curricular offer will change each year according to interests and the availability of staff. A booklet of activities will be available on the school website and emailed to parents after the start of the school term.

Once pupils have committed themselves to a group or team, they are expected to honour that commitment, and to have the courtesy to inform staff when they are unable to meet what is required of them. While extra-curricular groups and teams are run on an overwhelmingly voluntary basis, there may be a requirement made of some pupils to represent or use their talents for the benefit of the whole College community.

Music

Instrumental Tuition

Instrumental tuition is available in almost every instrument. Voice and music theory lessons are also available. Further information is available on the school website. Please note that pupils are withdrawn from timetable for instrumental music tuition. However, we try to schedule lessons so that the same subject is not consistently missed.

Music Lessons on Saturdays

Saturday Music School at Wimbledon College offers music tuition to adults and children of all ages. There are also instrumental lessons on Saturdays between 8am and 4.30pm. Lessons offered are instrumental or group tuition for piano, violin, guitar, voice, saxophone, ukulele, group keyboard and music theory. Music lessons on Saturdays are available to all children, whether or not pupils of Wimbledon College, as well as to adults. Please visit <https://mmf.org.uk/wimbledoncollege/> for more information.

The Orchestra Project

This venture in music education was started in 2005. We aim to offer a large group of pupils in Figures (Y7) the opportunity of learning a string instrument (violin, viola, cello or double bass) free of charge for a year. We also offer some woodwind and/or brass tuition. There is a voluntary £20 contribution to cover the cost of instrument hire and maintenance. Pupils are asked to commit 20-minutes a night to practice. In school they will work in ensembles and be taught in groups by specialist tutors. At the end of the course the pupils will take part in a concert.

Drama

Drama is a popular and exciting subject and extra-curricular option at Wimbledon College. Drama is taught to all pupils in Lower Line as part of the Arts offer and is available as an option at GCSE and Sixth Form. After studying Drama at KS3, pupils are equipped with all the skills to be able to choose Drama, Performing Arts and Film Studies at KS4 and KS5.

The College offers many extra-curricular opportunities for pupils to develop their love of the stage. There is a Christmas play, the opportunity to take part in a national drama festival mid-year, and two exciting community projects that happen at Easter and in the summer term, incorporating plays, musicals, and adaptations for all year groups.

Pupils can perform or take responsibility for technical and backstage elements.

There are also different Drama clubs and enrichment in the form of theatre trips and visiting theatre companies

Sport

The school runs an extensive programme of sport after school and pupils are encouraged to find at least one or two activities to join.

The majority of rugby and football fixtures take place on a Saturday morning during the Michaelmas and Lent terms respectively. It is expected that all pupils prioritise school fixtures over external clubs, to enable our teams to compete with our strongest squads whilst building camaraderie and unity within their peer group.

Wimbledon College currently offers six major and ten or so minor sports. Very large numbers of pupils participate in extra-curricular sport. The sports programme is included in the Activities booklet published for pupils and parents at the start of the school year.

Major Sports	Minor Sports
Athletics	Athletics (indoor)
Basketball	Badminton
Cricket	Boxing
Football	Cross-Country Running
Rugby	Fitness Training (Weights)
Swimming	Futsal
	Skiing
	Swimming (Non-Swimmers)
	Table Tennis
	Tennis
	Water Polo

The **Major Sports** programme is the core of the sporting activity and offer at the College. We currently have six major sports: **athletics, basketball, cricket, football, rugby, and swimming.**

The aim of the Major Sports programme is:

- to involve large numbers of pupils and field as many competitive teams as possible
- to select teams on talent
- to run a full fixture list against other schools
- to enter competitions
- to train at least once a week
- to give pupils the opportunity and encouragement to play at district, county, regional and national level

All pupils are encouraged to attend training sessions in order to demonstrate their ability and improve on their performance. This also gives the staff involved to observe all participants. There are no formal trials. Pupils who have a talent for a sport and are selected for teams will be expected to train and play for the school. This must take precedence over out-of-school teams and commitments.

In addition to the major sports, the school aims to provide sport for all pupils through an extensive and growing programme of Minor Sports. The aim of the **Minor Sports** programme is:

- to be open to all
- to be run as much for health and enjoyment as for competition
- to have a handful of fixtures or events

All pupils are encouraged to find at least one sport they enjoy. We do expect pupils to make a commitment to minor sports – once they have signed on, they are expected to attend regularly and participate in any fixtures and events.

Pre-Season Rugby and Football taster session

Y7 pupils are encouraged to come along to the pre-season taster sessions which will provide both pupils and parents/guardians with an introduction to our offsite facility as well as an initial experience of both rugby and football at the College whilst meeting their new classmates prior to that first day at school. These are not trials.

Staff will use these sessions to engage and encourage participation while parents/guardians will receive a welcome talk followed by a Q&A with both Mr Simon (Director of Sport & Head of Basketball) and Mr Hallett (Assistant Director of Sport and Director of Rugby). These sessions will be on the College Calendar on the school website, all pupils are welcome to the sessions regardless of ability or experience.

Mouthguards

Mouthguards (gum shields) are **compulsory** for rugby. Opro (the world's leading mouth guard specialists) offer pupils from Wimbledon College a discounted rate for their own personalized College mouth guard. www.opro-wimbledoncollege10 Discount code **Wimbledon10** Information about how to obtain this will be distributed to you prior to the taster morning. It is not compulsory to buy an Opro mouth guard, any other brand or manufacturer is acceptable.

Competitive Swimming

Competitive swimming is now well established as a major sport with several significant gala wins in the past years.

Pupils wishing to try out for the swimming team should attend swimming trials at the beginning of the autumn term. The focus for this club is performance and not learning to swim. Pupils will have the opportunity to learn/improve their basic swimming skills during PE lessons during the normal school timetable. Pupils selected for the College swimming team need black trunks or jammers, and the College swimming cap and shirt (available to purchase via Arbor and collected from Mr Simon (Director of Sport, from the PE office located in the Sports Hall area)

A Computer at Home

The College has several online resources to support pupil learning. As well as our main platform for online learning, Google Classroom, there are several subject specific sites that pupils will require access to. We ask that every pupil has exclusive access to a computer at home connected to the internet. This could be a PC, Laptop or any Chromebook. Chromebooks are recommended due to cost, fast boot times, long battery life and resilience to viruses.

If for any reason you have a difficulty in providing this, please do not hesitate to contact Mr Cargill [Deputy Head Lower Line].

There is a clear code for pupils using computers and the internet at school. This is displayed around the school and is available on the school website. Pupils are expected to follow the code and may have their IT access restricted if they fail to do so and face disciplinary action.

Equipped for School

Pupils will require the following equipment for school:

- Pencil case
- Pen (a cartridge pen or decent ballpoint pen is needed - cheap biros are not suitable)
- Green Pen (this is used for all redrafts and corrections)
- Pencils (at least four colours)
- Pencil sharpener (one which retains the shavings)
- Rubber
- Ruler (6" or 15cm is adequate)
- Angle measure (protractor)
- Collins Pocket English dictionary (cost around £7)
- Collins Pocket French or Spanish dictionary (cost around £9)
- Casio scientific calculator FX-83GTCW
- Reading book
- Mini-white board, pen and rubber (provided for every pupil at the start of Year 7)

Pupils may only bring **drinking water** to class provided it is unflavoured still water in a robust pocket-sized bottle. There are facilities to top up drinking water at break times. Carbonated, caffeinated 'energy' drinks are not allowed in school

It is useful if your child wears a **watch** in school. Smart watches are not permitted.

School bags must be fit for purpose: large and strong enough to carry and protect school books and equipment, and of a plain, dark colour without prominent logos. Small drawstring bags are not suitable and not permitted. Pupils will also need a PE and Games kit bag which should be waterproof and robust but not larger than needed to carry kit.

Pupils in Y7 often try to carry far too much in their school bags. Parents can help with this by ensuring they bring only what they need for lessons and physical education that day. The school does not accept any liability for the loss of, or damage to, items of personal property.

Uniform

Please read carefully the rules on uniform and appearance *before* you buy school uniform or PE and Games kit. If in doubt please contact your child's Head of Line for advice.

- School Uniform**
- Black blazer with Wimbledon College badge
 - White shirt
 - Wimbledon College tie
 - Wimbledon College maroon jumper
 - Black trousers
 - Grey or black socks
 - Black shoes
 - Plain black overcoat (no logo)

- PE Kit**
- House PE shirt (*see right for colours*)
 - White gym shorts
 - White sports socks
 - Trainers
 - Black swimming trunks
 - Towel

House colours

Campion	Green
Fisher	Red
Hurtado	Gold
Loyola	Navy Blue
More	Blue
Owen	Dark Green
Southwell	Yellow
Xavier	Purple

- Games Kit**
- Wimbledon College rugby shirt
 - White rugby shorts
 - Wimbledon College rugby socks
 - Football or rugby boots
 - Mouthguard
 - Towel

NB. Pupils must wear boots when using the College 3G pitch (this could be either PE or Games lessons) see permitted footwear leaflet

Uniform and Appearance Rules

The school expects high standards of uniform and appearance. Pupils are expected to wear the school uniform properly. This includes the journey to and from school or school events, while in school or on school trips, fixtures or activities.

1. **Blazers** are to be worn travelling to and from school, at assembly, in church, and when moving from class to class. The school badge is to be worn on the blazer.
2. **Shirts** are to be plain white and worn tucked in with the collar done up. Shirts may be long or short sleeve. Any t-shirt worn under the shirt must not be visible through the shirt.
3. **Ties** are to be done up and worn with at least seven gold stripes showing.
4. If a jumper is worn, it is to be the College **maroon jumper** with badge.
5. **Socks** are to be plain grey or black.
6. **Trousers** are to be formal black school trousers. **Belts** are to be plain black leather with a simple formal buckle
7. **Shoes** are to be black leather, plain, formal and polished. Laces and stitching are to be black. Boots, black trainers, suede, canvas or casual shoes are not permitted. Pupils are not permitted to wear trainers in the playground at break times. Casual shoes [e.g. Converse, Fred Perry, Lonsdale, Vans, etc.] and trainers [e.g. Adidas, Nike, Puma, Reebok, etc.] are not allowed.
8. If an outdoor coat is worn, pupils are to wear a plain black coat – logos and sleeveless coats are not allowed. Coats may have a hood. Hoods are not to be worn when on the school site. Outdoor coats are to be worn over the pupil's blazer and not instead of the blazer.
9. Any other item of clothing (hats, gloves, scarves) is to be plain [i.e. no pattern, with the exception of the College scarf] and to conform in colour (dark green, dark maroon, grey, dark blue or black) and style so as to be compatible with and not detract from the school uniform. Prominent logos or wording are not permitted. Hats must not have a peak [hats such as baseball caps are not allowed].
10. **School bags** are to be large and rigid enough to carry school books without damaging them (small draw-string bags are not acceptable). Pupils are to have a separate bag for PE and Games kit.
11. **Jewellery** is not to be worn.
12. **Hair** should be clean, tidy and in a style which is in keeping with the formality of school life. Shaved heads, long hair below the collar or in the eyes, dyed hair, tramlines, stepped and ridged haircuts, patterns, shaved sides and shaved eyebrows are not acceptable. Pupils are to be clean-shaven.

13. **Games and PE kit** is to be worn as indicated in the uniform list and instructed by PE staff. Please check permitted footwear leaflet when using the College 3G pitch.
- PE:** trainers, white ankle socks, white shorts and house T-shirt.
 - Swimming:** plain black swimming briefs, aqua shorts or jammers. Shorts are not acceptable.
 - Games:** football or rugby boots, College rugby shirt and socks, white rugby shorts and mouthguard.
 - Cricket:** cricket whites with College cricket shirt.
 - Athletics and Cross Country:** College athletics vest, white shorts, white ankle socks.
 - The College **tracksuit** may be worn outside on cold days with the teacher's permission. Pupils selected for school teams are to have the College tracksuit.
14. On hot days, **shirt-sleeve order** may be given by the Deputy Headteacher. Pupils may take off blazer and tie and should, if possible, wear a short-sleeved shirt. Shirt-sleeve order may be worn to and from school. It is not permitted to wear parts of the uniform – the rule is *either* blazer and tie *or* shirt-sleeve order.
15. All school clothing is to be clearly marked with the owner's name.

The Deputy Headteacher is the final adjudicator of acceptable uniform or appearance.

Uniform Outfitters

The official outfitters for Wimbledon College are:

Village Sports

www.village-sports.co.uk

209 Worples Road, Raynes Park, London SW20 8QY
020 8946 4591

Monday-Saturday	9h00 – 17h30
Sunday	Closed

School Uniform Direct

www.sud.co.uk

Address: Unit 5 Mitcham Industrial Estate
Streatham Road, Mitcham, London CR4 2AP
0208 544 5440

Monday to Thursday	9h30 to 18h00
Friday	Closed
Saturday	9h30 to 18h30
Sunday	11h00 to 17h00

Rugby shirt, top and track pants to be purchased through **STC Teamwear** on line at www.stc-stores.com/collections/wimbledon-college

STC Teamwear
Charles Industrial Estate
Stowmarket
Suffolk
IP14 5AH

www.stc-teamwear.com

Tel 01449 771320

Email: info@stc-teamwear.com

Please check their website for online sizing guide

Outfitters designated as official suppliers are expected by the school to provide the full range of Wimbledon College uniform and sports kit in all sizes for 11 to 16 year olds. Please let us know if you have any difficulties in this respect.

Forbidden Items

School is a place for learning. Things which distract from learning should not be brought to school. Pupils are forbidden to bring the following items to school:

- Smart watches, Fitbit
- Digital cameras
- Digital music players
- Large sums of money and items of significant value
- Laser pens
- Guns (including air and pellet guns, any kind of toy or imitation gun or firearm, and water pistols)
- Knives (including pen-knives and any kind of toy or imitation knife or any sharp instrument)
- Fireworks, caps and matches
- Tobacco and smoking materials
- Drugs and drug paraphernalia
- Vapes and/or related items
- Alcoholic drinks
- Chewing gum
- Glass bottles
- Any additional item that has been identified as a 'prohibited item' in DfE Guidance.

In the playground, pupils may play with tennis balls and half-size basketballs. Footballs and full-size basketballs are not permitted.

If there is a good reason, on a particular occasion, for bringing a forbidden item to school, a parental note must be presented by the pupil, before bringing the item into school, to the Head of Line who will decide whether or not to issue a permission slip. Permission should never be presumed either by parents or pupils. Disciplinary action will be taken against

pupils who bring forbidden items to school without seeking and gaining the appropriate permission.

The school does not accept liability for the loss of or damage to any forbidden items that are brought into school including items that have been confiscated.

Mobile Phones

Our recommendation remains that pupils should not bring phones into school. If they do bring in a mobile phone, we strongly recommend that only the cheapest models are used. Expensive brands should be avoided. Phones should be clearly labelled and protected with security markings and passwords.

Mobile phones are allowed on the very clear understanding that they are not used on Edge Hill and that they are **switched off (not acceptable for mobile phones to be kept on airplane mode)** while your child is at school. The phone should also remain **unseen** while at school. If this rule is not followed then the phone will be confiscated without exception. In the first instance this will be for one week. If there is a second offence the phone will be confiscated for two weeks.

Smart watches are not permitted in school and will be confiscated for 5 school days.

Parents who need to get messages to their child during the school day should telephone the school in the usual way and not try to contact them directly.

Pupils who bring a mobile phone to school should make every effort to reduce the risk of theft during school hours. Pupils who carry mobile phones are advised to keep them well concealed. If pupils bring phones in to school it is their responsibility to hand them in to the teacher during PE & Games lessons. Phones must be clearly identifiable.

With the permission of the class teacher pupils may use their mobile phones for specific learning activities within a lesson. The teacher will give clear instructions on when mobile phones should be switched on and off and what they are to be used for in order to support learning. Pupils without a device will be given access to one so as not to disadvantage them. Any misuse of a mobile phone in a lesson or any disruption of a lesson due to the use of a mobile phone will result in that phone being confiscated. Failure to hand over a phone to a member of staff will be treated as a serious breach of the school's Behaviour Policy.

The school accepts no responsibility for loss of, damage to, or cost incurred relating to mobile phones [including if they are confiscated]. Any mobile phone that is brought into school will be at the owner's risk. It will not always be possible for staff to investigate the loss of mobile phones.

Payments to the School

Payments to the school for meals, school trips and activities are made online through the **Arbor** system. Both parents can register on Arbor using the email addresses and mobile numbers provided to the school. You can then top up your child's meal account as you wish using a credit or debit card.

If you do not have a credit or debit card and are unable to use the online Arbor system, please get in touch with your child's PSA who will make alternative arrangements for you.

School Fund

Government funding pays only for basic provision at Wimbledon College. Many of the things which make the school special and which attract parents in the first place are paid for by parents' voluntary contributions to the school fund and various fundraising activities. These include:

- Chaplaincy activities (including the upkeep of the chapel itself)
- Counselling, pastoral care and support
- Strings project
- Plays and concerts
- Sports programme
- School minibuses
- College magazine
- Trips and extra-curricular activities
- Improving the environment and facilities of the school

The school fund also provides the 10% contribution to all capital costs that Catholic schools are expected to meet.

We ask each family to contribute £40 a month.

Some families will be able to afford more and we would ask you to consider doing so. Some families may not be able to afford anything. Perhaps you can make a one-off donation occasionally. Whatever your circumstances allow, please give some thought to how you can support the wider activities of Wimbledon College.

If you are a taxpayer, you can increase the value of your contribution by signing a Gift Aid form. At no additional cost to you, this allows the school to claim from the government a further 25p for every £1 you donate. You can make your payment through a standing order.

Travel

Children aged 11 to 15 years can get an 11-15 Oyster photocard (known as a Zip Card) to travel free on buses and trams and at child-rate on Tube, DLR and London Overground services.

Further information is available on the Transport for London (TfL) website.

We expect the highest standards of behaviour from pupils when travelling to and from school. School discipline extends to these journeys and pupils can expect to be held to account for misbehaviour or behaviour which brings the College into disrepute. TfL also operates a behaviour code for children on public transport. Please ensure your child knows how he should behave and that they understand their Zip Card and free travel privileges may be revoked if they do not comply with the TfL behaviour code (see TfL website).

Pupils are to walk to Wimbledon College in the morning if their public transport terminates in Wimbledon town centre / Wimbledon Village / Raynes Park. Pupils are not to access public transport from Wimbledon Town centre / Wimbledon Village / Raynes Park. After school pupils are to walk to Wimbledon Town centre/Wimbledon Village/Raynes Park. Please refer to the Home School Agreement – Conduct to and from School section.

We encourage pupils to cycle to school. Secure parking for cycles is provided. Pupils are expected to wear appropriate high visibility clothing and a cycle helmet. However, responsibility for ensuring pupils cycle safely lies with parents and the pupil himself.

Please note that pupils are not allowed to use any form of electric bikes.

School Meals

The College refectory serves hot meals, snacks, cold food and drinks during the morning and lunch breaks, and also breakfast before school. A menu list is available on the school website.

The refectory operates a **cashless system**. The account is opened and can then be topped up through Arbor online.

Parents may impose a **daily credit limit** on their child's account. Most do so. The usual daily limit is £8.15 but you may choose any amount. You can set the daily limit, or change it at any time, by emailing your child's PSA.

Pupils entitled to **free school meals** automatically have their accounts credited with their entitlement once an item is purchased (up to £3.45 per day). Parents may choose to top up credit and increase the daily free school meal allowance if they wish. Other pupils do not know who is and who is not on free school meals.

There is an electronic terminal in the refectory which allows pupils to **check credit** left on their account and the amount they have left to spend that day.

Pupils may eat and drink only in the refectory or the designated eating area outside the refectory. Unflavoured still water may be taken anywhere including in class, provided it is done in a way that does not disrupt lessons or cause safety problems (for example in a laboratory or workshop).

At the start of the year, it is our experience that many Y7 pupils inform their parents that they could not get lunch because the refectory queues were too long. This is not the case. The queues are gone by 1.00pm and lunch ends at 1.20pm. What pupils often mean is they cannot get in at the start of the lunchtime. Making use of the pre-order system avoids the need to queue altogether.

A **pre-order bag lunch** is available. Pupils may order this before school and are given a numbered ticket. They then have first priority access to the refectory at morning break and lunchtime for cold food.

Free School Meals

Your child is entitled to free school meals if you are

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)

You can obtain an application form from your local authority or from the College. If you have difficulty obtaining a form or applying, please contact the Admissions Officer who will provide help. All parents can check eligibility by using the online service <http://www.merton.gov.uk/learning/schools/schoolservices/catering/freemeals.htm>

Most local authorities require you to apply early during July.

If your child is entitled to free school meals, it is very important that you apply. This is because a substantial part of the school's funding is calculated on the basis of free school meal entitlement. It does not matter whether or not your child actually eats their free school meals, the school will not get funding for other things if you do not claim your entitlement.

Please remember that the cashless system operated in the school refectory means that no one can know whether or not your child has free school meals.

Statutory Exemptions

The law requires us to inform parents that you may withdraw your child from:

- sex and relationships education lessons
- acts of collective worship
- religious education

Given the nature of this Catholic school and the admissions criteria, it goes without saying that we would be very disappointed if parents felt it necessary to exercise any of these exemptions. If you have questions or concerns, please speak to us and we will try to resolve any problems with the aim of including your child in the full programme of religious activity and learning.

Photographs

In the first week of term, all Figures (Y7) pupils have their photographs taken. The pictures are used for identification purposes and are also stored in pupils' files. Copies of the pictures are made available to parents to buy as a memento of their child's first day at secondary school.

Sports team photographs for both winter and summer sports, and photographs of other groups and activities are taken each year. A whole-school photograph is taken every three years or so. These photographs are available to parents to purchase.

From time to time, the College takes photographs and film of pupils for publication. Most often this is internal to the College community (for in-school displays or for the school magazine and other school publications sent to parents, former pupils and friends of the College) but may also be external (in materials for enquirers, posters or press releases). The school is acutely aware of child protection concerns and uses photographs in such a way that individuals are not put at risk. The school is especially cautious in the publication of pictures on the internet. Individuals will not be identified in such photographs. The school will expect pupils whose parents do not wish them to be photographed or filmed to know this and not to present themselves when photographs are being taken.

Term Dates 2025-26

Autumn Term 2025

Sixth Form enrolment to be confirmed

Staff Inset

Monday 1st September and Tuesday 2nd September 2025

Term begins

Wednesday 3rd September 2025

Half-Term

Monday 27th October – Friday 31st October

Staff Inset

Monday 3rd November

Term ends

Friday 19th December

Lent Term 2026

Term begins

Monday 5th January 2026

Half-Term

Monday 16th February - Friday 20th February

Staff Inset

Monday 23rd February

Term Ends

Friday 27th March

[Easter Sunday is 5th April]

Summer Term 2026

Term begins

Monday 13th April

Bank Holiday

Monday 4th May

Half-Term

Monday 25th May – Friday 29th May

Term ends

Friday 17th July

Timetable

2025-26

	Monday	Tuesday	Wednesday	Thursday	Friday
period 1 8.30 9.20		<i>See arrangements below for Tuesday mornings</i>			
period 2 9.20 10.10					
10.10-10.30	morning break				
form period or assembly 10:30 10.50		<i>See arrangements below for Tuesday mornings</i>			
10.50	line-up				
period 3 10.55 11.45					
period 4 11.50 12.40					
12.40-1.20	Lunch				
1.20	line-up followed by <i>the Examen</i>				
period 5 1.25 2.20					
period 6 2.25 3.10					

	Tuesday mornings
8:30 9:10	Period 1
9:10 9:50	Period 2
9:50 10:10	Morning break
10:10 10:50	Extended Tutor Period/PSHE

Lessons end at 3.10pm.
However, pupils are expected to be available for Teacher Meetings (TMs) until 3.30pm.

School detentions will take place every day from 3.30pm